



Ventura County Professional Women's Network

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DETAILS:

CALL TO ORDER: President Lisa Ross called the meeting to order at 6:30pm

PLACE: Cypress Place, Ventura, CA

PRESIDING: The President

ATTENDANCE: Quorum

PRESENT: LISA ROSS, SHIRLEY LORRAINE, ALISON BALTER, ANNA KITTLESON, MARY SULLIVAN, DENISE LAWRENCE, CAROL POWELL, SHEILA LOWE, LAUREEN LAZARRO LAURA PARSON

GUESTS ATTENDING: TRICIA YATES

Minutes Of The Previous Meeting: approved as corrected

Summary of Action Items Discussed at This Meeting:

- Motion made and carried that Denise and Carol will educate the membership on our cancellation policy.
- Submissions for the Wind Beneath My Wing Award must be received by October 15
- VCPWN Women's Conference will be held April 19, 2008 at the Cal Lutheran University satellite location in Oxnard.

President's Report: Lisa received a letter of resignation from Anna as Recording Secretary. It was agreed that she will continue through the end of December 2007. Also she received an e-mail from Veronica Daube that she will have to step back from her position as Special Events chairman. Lisa asked that any suggestions for these positions be passed on to her.

Special Projects Report: In Veronica's absence Lisa reported that Veronica would not be able to fulfill her duties. A suggestion was made that we solicit volunteers by asking the members and placing a red dot under the chair and that person would be automatically solicited.

Mary felt that Maura Raffensberger would be a great person to solicit volunteers as is Jim Nicoll. Lisa will talk with them for ideas. She will also ask Charlotte to be liaison to committees

Executive Secretary's Report: Denise reported that the IP address had changed but all is currently under control. There is concern about our cancellation policy. It was suggested that the membership be educated about cancellation / dinner costs. Announcement will be made every month by Carol. Motion made and carried that Denise & Carol will work together on an announcement to educate the membership about the cancellation policy. Jim will follow up with no shows to collect their money.

Director of Membership Report: Lorraine presented Jim's report. Jim met with Merle Devita to get information on past membership information. It was decided that we look at our mission statement as it appears we've gotten away from it. It was suggested that we look at how we can differentiate ourselves from other networking organizations.

Focal Points Sheila was informed that Carol Leish will be returning to help her. Breena Maggio will be profiled in the next issue. She requested that all information be sent to her that was promised. Lisa will submit information regarding the "Thanksgiving" basket contest for Focal Points as well as the months that need sponsors.

Director of Hospitality Report: Laura was excited to receive more hostesses than were needed for the last meeting. Gave Sheila her information for FP

Director of Networking: Alison would like more advance notice of new members. Denise will forward information to her when she sends it to Jim. All connections will be printed in FP.

Director of Mentoring: no report

Director of Public Relations: no report

Director of Membership at Large: Laureen will head up the next auction. She received applause from the board for stepping up to help. Denise mentioned that we would need to have baskets by November 1 to Laureens bank branch on 1794 S Victoria Ave. Basket must have list of items and retail value. There will be 3 categories. Most humorous,, most elegant, and best use of theme. Judges will be Alison, Laureen and Anna. Basket fluffing at Sues on 10/14. (sun) at 1:00. Lisa requested that the board bring

anything they could.

President-Elect: Carol announced speaker for October is Cynthia from Tea by the Sea and she will give us a history of tea. November speaker is Patricia Alexander an author of pampering yourself. Sponsor for November is Weekenders. A question was raised regarding the deadline for the "hot sheet". The board felt that the week before the meeting would remain the deadline. It was suggested that we solicit meeting sponsors at the dinner meeting.

Past President: Shirley reported that she has not received any nominations for the Wind Beneath My Wings Award. A reminder that the deadline is October 15.. She handed out the proposal for the conference. Designed to be an educational conference not a fundraiser. Estimated expenses are \$1200. Top choices health, business, finance, personal. Anna suggested possible speakers from CLU's speakers bureau. Plans for December board meeting were made. The Board Christmas party will be on Lisa's boat Dec 13 at 5:00 in Oxnard Shores. Potluck & gift exchange with \$20 limit.

Director of Finance: Mary presented the Treasurer's Report which was accepted. She also presented the Budget for 2006-2007 Actual & Proposed. Alison brought up concern about the negative balance of \$1991.11. Alison requested a year to date budget to see how we're doing. She will present an update next month on ytd.

Old Business Lisa handed out board member presentation guidelines.

Tabled items: None

There being no further business, the meeting was adjourned at 7:55 pm

NEXT BOARD MEETING:

Tuesday, October 23
6:00 PM

Cypress Place Senior Living

Minutes submitted by Anna Kittleson, Recording Secretary