



Ventura County Professional Women's Network

Post Office Box 6329 • Oxnard, California 93031  
(805) 656-6011

**CALL TO ORDER:** President Carol Powell called the meeting to order at 6:35 PM

**PLACE:** 170 Dahlia Way, Ventura, CA.

**PRESIDING:** Carol Powell

**ATTENDANCE:** Quorum

**PRESENT:** Carol Powell, Sheila Lowe, Lisa Ross, Laura Parson, Alison Balter, Pam DuBiel, Barbara Marquis, Tea Silvestre, Jim Nicoll, Phyllis Brown, Laureen Lazzaro, Rita Frayer, Denise Lawrence

**GUESTS ATTENDING:** none

**Minutes of the Previous Meeting:** Approved as submitted.

**President's Report:** Carol Powell set a goal to look into replacing DW Alliance with a more affordable system by Thanksgiving. Addressing both cost and security when looking into canned systems such as Club Runner, Sporg as well as Pay Pal for payments.

**President Elect:** Sheila Lowe reported her discussion with Elizabeth from Wedgwood, asking that she add a Vegetarian dish to the general meeting buffet dinner. Sheila also suggested that we add the address, of the Wedgwood, to the website.

**Immediate Past President:** Lisa Ross suggested that a reminder of "The Wind Beneath My Wings" nomination deadline of October 15, 08 be added to the web site, as well as essay suggestions.

**Director Special Events:** Laura Parson handed out the final accounting of \$881 profit on the August 08 Silent Auction. Also a detailed spreadsheet showing which items sold for asking, higher or lower pricing. Other fundraisers were discussed for future dates.

**Director Networking:** Alison Balter accepted the temporary position of Director of Mentoring.

**Director Hospitality:** Pam DuBiel announced that her new job in Century City is very demanding on her time. Reaching our Thursday meetings in time will not be possible. Laura Parson will be stepping in for Pam in the Hospitality chair until a permanent replacement is selected.

**Public relations:** Barbara Marquis suggested that Mary Gabriels attend the Chamber on an ongoing basis. The Scrap Book is going well, however it needs more photos.

**Focal Points Editor:** Tea Silvestre reminded us of the September 1 Focal Points deadline for articles and advertising.

**Director of Membership:** Jim Nicoll reported we now have 61 members, 34 attended last meeting, 4 guests, and 3 new members with 7 renewals. Jim suggested that we be more "pro-active" inviting guests to meetings.

**Director of Finance:** Rita Frayer was officially sworn in by President Carol Powell as our Director of Finance. She then handed out both a Treasurers Report and a Profit and Loss statement for June 2007 through May 2008 showing the club has been operating at a loss.

**Member-at-Large:** Laureen Lazzaro will be filling in for Alison Balter at our next general membership meeting.

**Director of Mentoring:** This position was assigned to Alison Balter.

**Executive Secretary:** Denise Lawrence is working with Alison Balter on the "back end system" and its capabilities or lack there of. She reported how proposed changes may affect potential membership abilities to view coming events, directory and profile updating.

**Old Business:** none

**Tabled Items:** none

**There being no further business, the meeting was adjourned at: 8:30pm**

Minutes submitted Recording Secretary: Phyllis Brown

**NEXT BOARD MEETING:**  
**Thursday September 18,**  
**2008**

At the home of Sheila Lowe,  
170 Dahlia, Ventura