



Ventura County Professional Women's Network

MEETING MINUTES, NOVEMBER 20, 2008

CALL TO ORDER: President Carol Powell called the meeting to order at 6:30 PM.

PLACE: 170 Dahlia Way, Ventura, CA

PRESIDING: The President

ATTENDANCE: Quorum

PRESENT: Carol Powell, Laura Parson, Sheila Lowe, Rita Frayer, Tea Silvestre, Jim Nicoll, Laureen Lazzaro

GUESTS ATTENDING: None

Minutes of the Previous Meeting: approved as submitted.

President's Report: Carol reported that sale of the Entertainment books went well. She anticipates netting about \$500. We will consider selling them again next year and also look at the possibility of selling "Green" coupon books that Tea will be putting together. A questionnaire needs to be filled out in order to get a quote for new D&O insurance. Jim will look at our old policy and advise us.

Hospitality: Laura requested that Board Members work on getting the position filled. Various names were suggested and board members will be calling them to determine their level of interest.

Focal Points Editor: Tea asked for more articles for Focal Points and items for Blow Your Horn. Deadline for entries is December 1st. A discussion about having more business related speakers and timing them to the appropriate season was held.

Director of Networking: Absent. Alison has submitted a membership list and asked board members to check it for accuracy. Sheila will be setting up a form on the website so that members can update their info.

Director of Public Relations : Absent. Carol read Barbara's email including the issue of the Women's Expo. We are set up to have a booth at the expo and it will be discussed in January to determine who will man the booth each day and what type of decoration we will have.

Director of Membership: Jim distributed a sign up sheet from the last meeting showing each guest's contact info. Lisa Ross is going to promote VCPWN in the East County. Jim requested that we identify members that live in the East County and have them promote VCPWN.

Director of Finance: Rita distributed new financial statements and reported that the bank balance is improving. She will be transferring money from the checking to the saving account. Rita made a deal with DW Alliance for \$250 to completely payoff their bill. Over 50 people attended the last meeting.

Member at Large: Laureen was sorry that she had to miss the last General meeting and will be at as many meetings as possible.

Past President: Absent.

Special Events: Laura announced that the Silent Auction raised \$1088.00. The wine/appetizer special event has been scrapped and will be replaced by the event that Barbara and Sue Gary are planning for February 1st. Laura's committee will focus on the Whale Watching trip for next spring.

President-Elect: All speakers and sponsors will be on the website for the coming year. Sheila reported that she gets emails on the VCPWN site who are trying to sell us something. They are passed on to Jim so that he might try to get them to come to one of our meetings or buy an email blast.

Tabled Items: The possibility of getting a new Board Member to take over some of the Executive Secretary duties. Further discussion of Women's Expo.

It was moved, seconded and approved that we not have a holiday get together this year. December will be completely "dark" with no general or board meetings.

There being no further business, the meeting was adjourned at 8:00 PM.

Next Board Meeting:

Thursday January 15, 2009

6:30 PM

Sheila Lowe's Home, 170 Dahlia Way, Ventura

Minutes submitted by Laura Parson

To promote the personal and professional growth
of Ventura County women through
education, mutual support and sharing of resources.