



Ventura County Professional Women's Network

Post Office Box 6329 . Oxnard, California 93031  
(866) 275-4134

**CALL TO ORDER:** President, Sheila Lowe called meeting to order at 6:15 p.m.

**PLACE:** 170 Dahlia Way, Ventura

**PRESIDING:** Sheila Lowe

**ATTENDANCE:** Quorum

**PRESENT:** Sheila Lowe, Rita Frayer, Lynn Ryder, Jim Nicoll, Laureen Lazzaro, Tom Swan, Phyllis Brown, Mary Gabriels, Jeanne Haines, Tony Mitchell

**ABSENT:** Carol Powell, Linda McCarthy

**OTHERS ATTENDING:** none

**Minutes of the Previous Meeting:**

Approved as corrected.

**Director of Finance Report: Rita Frayer**

Rita provided financial update. Jumble sale netted \$148.50.

Rita to put ½ of savings in CD account after researching best interest rates.

MOTION: To approve D & O Insurance quote from Coast General Insurance.

After debate, it was decided to Postpone Definitely until Tom can check other rates online.

**Director of Membership Report: Jim**

**Nicoll** - 3 new members.

Lynn to send renewal letters to members up for renewal.

**Member at Large Report: Laureen**

**Lazzaro** – Laureen to order VCPWN note cards.

**Immediate Past President: Carol**

**Powell**- Carol was not in attendance, but asked Sheila to have Leadership Team discuss:

1.) Entertainment books - Decision not to

sell.

2.) Potential speaker – Prefer value added speakers rather than general interest.

**Public Relations Committee Report:**

**Tom Swan** – Division of duties:

Phyllis – press releases; Tom – email blasts.

**Special Events Committee Report:**

**Mary Gabriels** – Mary will start accepting gifts for November's silent auction and will store until the auction.

Special event in February TBA.

**Hostess Committee Report: Linda**

**McCarthy** – No report

**Networking/Mentoring Committee**

**Report: Tony Mitchell**

Discussion of setting up meeting with NAWBO representative to discuss strategic alliance between VCPWN and NAWBO. Leadership team encouraged to attend next NAWBO event. Invitation will be extended to NAWBO to participate in VCPWN Business Expo.

**Unfinished Business:** VCPWN Annual Business Expo – Details to be discussed at Expo Committee meeting on Tuesday, July 21 at 7:00 pm at Tony's house.

**New business:** VCPWN Brochure – Sheila and Lynn to work on content.

**There being no further business, the meeting was adjourned at: 8:30pm**

**Minutes submitted Recording Secretary:**  
**Lynn Ryder**